CITY OF ATKINS
BUILDING PERMIT APPLICATION
EMAIL TO: cityclerk@cityofatkins.org
Application for Building, Plumbing and Mechanical require separate permit applications.

BUILDING INSPECTOR, Brian Jensen 319-383-8794
City Hall 319-446-7870
480 3rd Ave, Suite 2
Atkins, IA 52206

DATE: _____ **PERMIT #** _____

PROPERTY OWNER: _____

PROPERTY ADDRESS: _____

PHONE #: _____ **EMAIL:** _____

CONTRACTOR: _____

ADDRESS: _____

PHONE #: _____ **EMAIL:** _____

PROVIDE A LIST OF SUBCONTRACTORS: _____
_____
_____

TOTAL VALUE OF PROJECT $_____ **DATE WORK TO BEGIN:** _____

DESCRIPTION OF WORK BEING PERFORMED: _____

_____

IS PROPERTY LOCATED IN FLOODPLAIN?	**YES**	**NO**
IS THERE AN EASEMENT?	**YES**	**NO**
IS THERE CITY WATER & SEWER?	**YES**	**NO**
WILL PROJECT REQUIRE A CURB CUT?	**YES**	**NO**

THE CITY OF ATKINS FOLLOWS:

- THE INTERNATIONAL BUILDING CODES, 2015 EDITION.
- THE 2022 IOWA STATEWIDE URBAN DESIGN & SPECIFICATIONS.
- THE 2005 ZONING CODE OF ORDINANCES CHAPTER 165

PLEASE REVIEW REQUIREMENTS FOR ALL PERMIT APPLICATIONS:

- BUILDING & SITE PLANS ARE REQUIRED
- HOUSE NUMBERS ARE REQUIRED TO BE DISPLAYED ON JOBSITE
- PROPERTY OWNER IS RESPONSIBLE FOR ALL COVENANT COMPLIANCE
- NO WORK TO BE STARTED BEFORE RECEIPT OF PERMIT, FEES PAID AND APPROVAL
- NPDES COMPLIANCE REQUIRED
- **INSPECTOR MUST BE CONTACTED AT LEAST 24 HOURS BEFORE EACH OF THE FOLLOWING INSPECTIONS:** FOOTINGS, FOUNDATIONS, ROUGH FRAMING, ROUGH MECHANICALS, ROUGH PLUMBING, GAS PRESSURE TEST, AND FOR FINAL WHEN PROJECT IS COMPLETED.

I declare that the information provided in this application is true, correct, and complete to the best of my knowledge.

APPLICANT SIGNATURE: _____

APPLICANT NAME: _____

DATE: _____

BUILDING INSPECTOR APPROVAL: _____

DATE: _____

PERMIT FORMS MUST BE COMPLETED TO BE ACCEPTED. APPLICATION MUST BE SIGNED BY APPLICANT. SUBMIT FORMS AT ATKINS CITY HALL IN PERSON, BY MAIL TO CITY OF ATKINS, 480 3RD AVE, STE 2, ATKINS, IA 52206, OR EMAIL TO cityclerk@cityofatkins.org.

APPLICATION WILL NOT BE ACCEPTED WITHOUT PAYMENT. NO WORK MAY BEGIN UNTIL BUILDING PERMIT IS ISSUED. ALL WORK SHALL BE INSPECTED.

PLEASE CALL BRIAN AT 319-383-8794 TO SCHEDULE INSPECTIONS.

SITE PLAN

BUILDING & SITE PLANS ARE REQUIRED TO BE SUBMITTED WITH APPLICATION.

Show street name(s), building distance from lot lines and distance between buildings on the lot, if any. Indicate which direction is NORTH.

BUILDING PERMIT FEE SCHEDULE

VALUE OF IMPROVEMENT:	FEE:
$1.00 - $2,000	$60.00
$2,001 - $25,000	$60.00 for the first $2,000 plus $6.00 for each additional $1,000 of value, or fraction thereof, to and including $25,000.
$25,001 - $50,000	$200.00 for the first $25,000 plus $5.00 for each additional $1,000 of value, or fraction thereof, to and including $50,000.
$50,001 - $100,000	$325.00 for the first $50,000 plus $4.00 for each additional $1,000 of value, or fraction thereof, to and including $100,000.
$100,001 - $250,000	$525.00 for the first $100,000 plus $3.00 for each additional $1,000 of value, or fraction thereof, to and including $250,000.
$250,001 - $400,000	$975.00 for the first $100,000 plus $2.00 for each additional $1,000 of value, or fraction thereof, to and including $400,000.
$400,001 - $1,000,000	$1,275.00 for the first $100,000 plus $1.00 for each additional $1,000 of value, or fraction thereof, to and including $1,000,000.
$1,000,001 and up	$1,875.00 for the first $100,000 plus $.75 for each additional $1,000 of value, or fraction thereof.

OTHER INSPECTIONS AND FEES:

RESIDENTIAL:

Water Connection Fee _____ $250.00 + $15.00 (6% Water Excise Tax) = $265.00

Sewer Connection Fee _____ $250.00

Water Heater Replacement _____ $50.00

Radon System _____ $40.00

Fence _____ $60.00

Shed _____ $50.00

Siding _____ $120.00

Shingles _____ $120.00

Driveways _____ $60.00

Swimming Pool (above ground) ____ $60.00

COMMERCIAL:

Water Connection Fee _____ $250.00 + $15.00 (6% Water Excise Tax) = $265.00

Sewer Connection Fee _____ $250.00

Water Heater Replacement _____ $65.00

Radon System _____ $55.00

Fence _____ $80.00

Shed _____ $80.00

Siding _____ $120.00

Shingles _____ $120.00

***COST OF WATER METER NOT INCLUDED IN PERMIT FEE. ACTUAL COST MUST BE PAID AT TIME OF RECEIPT OF METER.**

Calculation (Completed by City Staff)

Permit Fee: $_____
Water Connection Fee: $_____
Sewer Connection Fee: $ _____
Other Fee(s): $_____

Total: $_____
(Give copy of page #1 & #3 to City Clerk)