

**City of Atkins City Council Meeting**  
**Regular Session Minutes**  
**Tuesday, July 9, 2024, at 6:30 p.m.**  
**City Hall Council Room, 480 Third Avenue, Atkins, Iowa, 52206**

Mayor Bruce Visser called the meeting to order at 6:33pm.

Present were Council members EJ Bell, David Fisher, Jim Koehn, and Mayor Bruce Visser. Absent: Council members Trevor Dursky and Samantha Peterse. Also present were Interim City Administrator Sandi Fowler (6:39pm), City Engineer Nick Eisenbacher, and various members of the public.

Fisher moved to approve the agenda. Koehn seconded the motion. Ayes: Bell, Fisher, and Koehn. Nays: None. Motion carried.

Bell moved to approve the consent agenda. Fisher seconded. Consent agenda items included were Council Minutes for June 25, 2024, List of Bills for Approval, renewal of Class B Retail Alcohol License to DolgenCorp, LLC, doing business as Dollar General #23186, 402 Stonebrook Drive, and Resolution 2024-07-01 authorizing payment of contractor's pay request 5 in the amount of \$52,530.93 to Ralston Eco Homes LLC of Shellsburg, Iowa per IEDA CONTRACT 20-DRH-013. Ayes: Bell, Fisher, and Koehn. Nays: None. Motion carried.

List of Bills:

CITY OF ATKINS - ACCOUNTS PAYABLE RUN  
 CLAIMS REPORT 07.09.24

VENDOR	REFERENCE	AMOUNT
USPS - POSTMASTER	POSTAGE FOR JUNE24 BILLS	324.89
**PAYROLL COUNCIL CHECKS**	PAYROLL Q2	2,935.53
**VOIDED IN ERROR**	**VOIDED IN ERROR**	-
KARL CHEVROLET	2024 RAM FIRE VEHICLE	44,897.00
EFTPS	FED/FICA TAX	378.94
USPS - POSTMASTER	JULY 24 NEWSLETTER	166.66
USPS - POSTMASTER	JULY24 NEWSLETTER	45.05
**PAYROLL EMPLOYEE CHECKS**	PAYROLL 6/16/24-6/29/24	8,978.42
EFTPS	FED/FICA TAX	2,918.08
IPERS	IPERS REGULAR	1,956.23
TREASURER STATE OF IOWA	STATE TAX	456.72
AMY BREESE	HSA 7/3/24	50.00
TODD DAMON	HSA 7/5/24	111.53
MIKE RAMMELSBERG	HSA 7/5/24	73.07
JARROD TOMILNSON	HSA 7/5/24	200.00
ALLIANT ENERGY	UTILITY EXP	12,213.33

ATKINS LUMBER CO. INC.	SUPPLIES	41.83
ATKINS TELEPHONE CO..INC.	TELEPHONE	583.67
BADGER METER	ORION CELLULAR	92.24
BAKER & TAYLOR	BOOKS	17.10
DAKOTA SUPPLY GROUP	SUPPLIES	16,248.00
CATERPILLAR FINANCIAL SER	LEASE FOR EXCAVATOR	3,079.76
CHEM-SULT, INC.	CHEMICALS	4,090.90
Creative Technologies	SUPPORT FOR MAR, APR, MAY	885.00
D P PROPERTIES	CLEANING LIBRARY-JUNE 24	1,015.00
FOWLER PUBLIC SECTOR CONS	CONSULTING 061024-063024	10,750.00
GAZETTE COMMUNICATIONS, Inc.	2023 WATER QUALITY REPORT	609.65
IOWA DNR	ANNUAL WATER SUPPLY PERMIT FEE	225.58
IRON MOUNTAIN INCORPORATED	5/29/24-6/25/24	120.33
L.L. PELLING CO.	STREET MAINT	69,852.45
M & D MINI STORAGE	Derecho - costs	70.00
MIDAMERICAN ENERGY	UTILITY EXP	22.88
USPS - POSTMASTER	ANNUAL PO BOX FEE	320.00
POWESHIEK WATER ASSOICATION	UTILITY EXP	49.25
SNYDER & ASSOCIATES	ENGINEERING	11,031.62
STATE AUDITOR OF IOWA	2015-2021 SP INVEST PMT#2 , FY22	70,889.35
THE DEPOT EXPRESS	FUEL-JUNE 2024	1,783.54
TRIONFO SOLUTIONS, LLC	LIFE INS - JULY 2024	148.44
TRUGREEN	WEED CONTROL	550.00
U S CELLULAR	CELL PHONES	247.65
WASTE MANAGEMENT	GARBAGE COLLECTION	16,804.26
Accounts Payable Total		273,320.00
Payroll Checks		11,913.95
***** REPORT TOTAL *****		<u>285,233.95</u>
NO FUND ASSIGNED		
GENERAL		163,765.55
ROAD USE TAX		77,226.89
FEMA		70.00
WATER		30,031.93
SEWER		<u>14,139.58</u>
TOTAL FUNDS		<u>285,233.95</u>

Nick Eisenbacher, Snyder & Associates presented information about the proposed contract for a Lead and Copper Service Line Inventory. Koehn moved approval of Resolution 2024-07-02 for the contract with Snyder & Associates for a total amount of \$15,000. Fisher seconded. Ayes: Bell, Fisher, and Koehn. Nays: None. Motion carried.

Mayor Visser invited Council members and the public to attend an upcoming open house for the CDBG-DR grant housing at 510 and 514 Driftwood Lane on July 21 from noon to 2:00 pm. He also recommended Council members attend the upcoming Iowa League of Cities conference.

No comments were received from the public, either in-person or in writing.

Mayor Visser noted that the next regular council meeting will be held July 23, 2024, at 6:30 p.m. City Hall/Library, Council Room, 480 3rd Avenue, Atkins, IA.

Council member Fisher moved to adjourn the meeting, seconded by Bell. Motion carried. Ayes: Bell, Fisher, and Koehn. Nays: None. Motion carried. Meeting adjourned at 7:20pm.

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Sandi Fowler, Interim City Administrator

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Bruce Visser, Mayor