City of Atkins

Employee Benefits

The City of Atkins offers the following benefits for Regular Full-Time employees working 30 or more hours per week. All benefits are subject to change and will be provided according to the current City of Atkins Employment Handbook (EH).

Paid Time Off

Paid vacation

Upon initial eligibility (following 180 days) – 5 vacation days After 1 year of eligible service – 10 vacation days After 7 years of eligible service – 15 vacation days After 15 years of eligible service – 20 vacation days

Paid sick leave

Eligible employees accrue sick leave benefits at the rate of 6 days per year (half-day for each full month of service).

Holidays

Employees are provided 8 paid holidays each year. (New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, Day after Thanksgiving, Christmas Eve, and Christmas Day.)

Overtime and/or Compensatory Time for non-exempt employees is based upon a 40 hour workweek.

Benefits

IPERS (Iowa Public Employees' Retirement System) – See information at ipers.org

<u>Health Insurance</u> – The City pays for the employee's health care insurance. Additional insurance may be purchased for spouse and dependents. Additional premium will be deducted from the employee's paycheck pre-tax.

<u>Health Savings Account</u> – Provided for those enrolled in the City's high-deductible insurance program.

<u>Voluntary Life Insurance</u> – Voluntary life insurance may be purchased and the premium deducted from the employee's paycheck.

Short-term Disability Insurance is paid for and provided by the City.

Employee Assistance Program (EAP) is provided by the City.

Educational Financial Assistance is provided for approved job-related training.