

# City of Atkins City Council Meeting

## Regular Session Minutes

Tuesday, May 14, 2024 at 6:30 p.m.  
City Hall Council Room, 480 Third Avenue, Atkins, Iowa, 52206

Mayor Bruce Visser called the meeting to order at 6:30pm.

Present were Samantha Petersen, EJ Bell, Trevor Dursky, David Fisher, Jim Koehn and Mayor Bruce Visser. Also present were City Attorney Doug Herman and various members of the public.

Koehn moved to approve the agenda. Petersen seconded the motion. Ayes: Petersen, Bell, Dursky, Fisher and Koehn. Motion carried.

Koehn moved approval of the consent agenda. Petersen seconded the motion. Included were the City Council meeting minutes from April 23, and April 30, 2024, and the list of bills. Fisher asked that the City Council minutes of April 23 be amended to include his comment during the budget adoption discussion that the budget was not sustainable. Questions about bills were answered. Ayes: Petersen, Bell, Dursky, Fisher and Koehn. Motion carried.

CLAIMS REPORT 05.14.24		
VENDOR	REFERENCE	AMOUNT
RELIANT FIRE APPARATUS, C	FIRE TRUCK REPAIR	\$ 410,694.00
**PAYROLL EMPLOYEE CHECKS**	PAYROLL 4/7/24-4/20/24	\$ 9,523.78
EFTPS	FED/FICA TAX	\$ 3,175.69
IPERS		\$ 3,854.09
AMY BREESE	HSA 4/26/24	\$ 50.00
TODD DAMON	HSA 4/26/24	\$ 111.53
MIKE RAMMELSBURG	HSA 4/26/24	\$ 73.07
JARROD TOMILNSON	HSA 4/26/24	\$ 200.00
Cardmember Service	MARCH 24 TRANSACTIONS	\$ 188.16
USPS - POSTMASTER	POSTAGE FOR APR24 BILLS	\$ 324.36
IPERS	ERROR	\$ -
RALSTON ECO HOMES, LLC.	CDBG-DR GRANT EXP REIMB	\$ 75,915.78
**PAYROLL EMPLOYEE CHECKS**	PAYROLL 4/21/24-5/4/24	\$ 9,076.13
EFTPS	FED/FICA TAX	\$ 2,888.78
AMY BREESE	HSA 5/10/24	\$ 50.00
TODD DAMON	HSA 5/10/24	\$ 111.53
MIKE RAMMELSBURG	HSA 5/10/24	\$ 73.07
JARROD TOMILNSON	HSA 5/10/24	\$ 200.00
ACCESS SYSTEMS	NETWORK SUPPORT	\$ 1,282.93
ACCESS SYSTEMS LEASING	EQUIPMENT LEASES/COPIERS	\$ 806.24
ACME TOOLS	SUPPLIES	\$ 249.91
ALLIANT ENERGY	UTILITY EXP	\$ 12,733.88
ALTORFER INC.	PICKUP BROOMS	\$ 1,162.00
AMY BREESE	REIMB TRAINING EXPENSES	\$ 204.78
ATKINS LUMBER CO. INC.	SUPPLIES	\$ 303.99
ATKINS TELEPHONE CO..INC.	TELEPHONE	\$ 595.13
BADGER METER	ORION CELLULAR	\$ 91.37
BAKER & TAYLOR	BOOKS	\$ 73.12
BENTON COUNTY SOLID WASTE COMM	4TH QTR LANDFILL	\$ 14,695.70
BOUND TREE Medical, LLC	MEDICAL SUPPLIES	\$ 144.55
BREEDEN TREE SERVICE	TREE & STUMP REMOVAL	\$ 4,002.00
BROAD REACH	BOOKS	\$ 661.88
DAKOTA SUPPLY GROUP	SUPPLIES	\$ 552.00
BUSINESS RADIO SALES	BEAM LIGHTS	\$ 2,190.00
CATERPILLAR FINANCIAL SER	LEASE FOR EXCAVATOR	\$ 3,079.76
CHEM-SULT, INC.	CHEMICALS	\$ 5,103.90
D P PROPERTIES	CLEANING LIBRARY-APR 24	\$ 688.00
FIRE CATT, LLC	FIRE HOSE TESTING	\$ 2,586.95
FOWLER PUBLIC SECTOR CONS	CONSULTING 040124-041424	\$ 17,499.01
G & H ELECTRIC	SERVICE	\$ 3,074.93

GAZETTE COMMUNICATIONS, Inc.	MINUTES 4/23	\$ 204.19
HOLIDAY INN AIRPORT	BREESE CONFERENCE EXP	\$ 239.85
ION ENVIRONMENTAL SOLUTIO	LABS	\$ 1,134.00
IMFOA	ANNUAL MEMB-ABREESE	\$ 50.00
IOWA ONE CALL	LOCATES	\$ 19.90
IPERS	IPERS REGULAR	\$ -
IRON MOUNTAIN INCORPORATED	3/27/24-4/23/24	\$ 121.38
JARROD TOMILNSON	MAR 24 MILEAGE	\$ 93.80
JOHN DEERE FINANCIAL	SUPPLIES	\$ 281.98
KRIVACHEK JANITORIAL	SUPPLIES	\$ 204.77
LINN COOP	SEED	\$ 294.25
M & D MINI STORAGE	Derecho - costs	\$ 70.00
METER & TECHNOLOGY SOLUTIONS	WATER METERS	\$ 953.76
MIDAMERICAN ENERGY	UTILITY EXP	\$ 419.78
MORITZ SERVICE & REPAIR	BATTERY	\$ 140.00
PER MAR SECURITY SERVICES	SECURITY	\$ 177.45
POWESHIEK WATER ASSOICATION	UTILITY EXP	\$ 371.00
QUILL	SUPPLIES	\$ 304.76
SANDRY FIRE SUPPLY	BATTERY PACK	\$ 1,820.00
SOLUM LANG ARCHITECTS	FIRE STATION DESIGN	\$ 268.22
STAR EQUIPMENT	ANGLE BROOM	\$ 1,829.10
STATE CHEMICAL SOLUTIONS	WWTP SUPPLIES	\$ 789.89
STOREY KENWORTHY	PODIUM	\$ 3,421.63
THE DEPOT EXPRESS	FUEL-APRIL 2024	\$ 807.27
TRIONFO SOLUTIONS, LLC	LIFE INS - MAY 2024	\$ 90.33
U S CELLULAR	CELL PHONES	\$ 247.65
USA BLUEBOOK	SUPPLIES	\$ 1,126.16
VISSER, BRUCE	REIMBURSE FOR ENVELOPES	\$ 1,646.85
WASTE MANAGEMENT	GARBAGE COLLECTION	\$ 17,404.26
WELLMARK BC/BS OF IOWA	MAY PREMIUM	\$ 2,722.80
WELTER STORAGE EQUIPMENT	SHELVING	\$ 1,525.00
LERNER PUBLISHING GROUP INC	BOOKS	\$ 509.68
Accounts Payable Total		\$ 608,981.80
Invoices: Paid		\$ 497,910.06
Invoices: Scheduled		\$ 111,071.74
Payroll Checks		\$ 18,599.91
***** REPORT TOTAL *****		\$ 627,581.71
NO FUND ASSIGNED		
GENERAL		\$ 573,665.16
ROAD USE TAX		\$ 12,392.74
FEMA		\$ 4,340.22
WATER		\$ 22,840.87
SEWER		\$ 14,342.72
TOTAL FUNDS		\$ 627,581.71

Mayor Visser reported that he has attended meetings of the Fire Station Design Committee, County Conference Board, East Central Iowa Council of Governments Board, and the REAP Planning Committee. Grass mowing is a big task for staff right now. No City Council member reports.

A City Council work session is planned for May 21, 2024, at City Hall to discuss the fire station project. Asked that the City's Facebook account be used to alert the public of the meeting and encourage community attendance.

The next regular council meeting is to be held May 28, 2024, at 6:30 p.m. City Hall/Library, Council Room, 480 3rd Avenue, Atkins, IA.

Comments from the public were received. No correspondence was received.

Koehn moved to adjourn the meeting. Bell seconded. Ayes: Petersen, Bell, Dursky, Fisher and Koehn. Motion carried.

Adjournment. 6:45 PM

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Sandi Fowler, Interim City Administrator

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Bruce Visser, Mayor