September 18th, 2017 Atkins, Iowa

Council met in regular session. Members present were: Mayor Kevin Korsmo, Tim Harbach, Diane Herman, Rodney Haerther, and Frank King. Absent: Nathan Shepard. Mayor Kevin Korsmo called the meeting to order at 7:30 pm. Also, present: Amber Bell City Clerk, DaShawn Wilson deputy clerk, Todd Damon from Atkins Public Works, Kara Bullerman city attorney. Deputy Blake Henkle Benton County Sheriff, resident Bruce Visser, Kim and John McElree, Dori Nickell, Cathy Becker, Kristin Ristine, David Herman, Dave Herman, E.J. Bell, Steve Haar, Rob and Carolyn Spading, Diane Surom, Joey Sebetka, Sara Mclain, Beverly Hayden, Brent Moore, Mike Palumbo, Jason Urell, Dean Andes, Jim and Nicole Roos. Kim and Barb Brant, T.J. Colby and Connie Drahos.

Herman made a motion to approve the consent agenda including a list of bills for approval and the Minutes of September 5th, 2017. The motion was seconded by Hearther. Ayes: Herman, Haerther, King, and Harbach. Nay: None. Motion carried.

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| **Bills Approved September 18th 2017** | | |
| Amber Bell | Wages | $ 2,005.90 |
| Todd Damon | Wages | $ 1,522.00 |
| Jarod Tomlinson | Wages | $ 1,234.75 |
| DaShawn Wilson | Wages | $ 1,004.69 |
| Allen Vernon and Hoskins | Legal Services | $ 1,602.99 |
| Benton County Sherriff | Quarterly Wages | $ 5,499.00 |
| Chase | Postage | $ 282.20 |
| Chase | Microsoft | $ 37.50 |
| Chase | Water Department Training | $ 80.00 |
| Chase | Roads Supplies | $ 12.54 |
| Chase | Park Supplies | $ 23.96 |
| EFTPS | Fed Tax Deposit | $ 2,508.39 |
| Global Filter | Filters | $ 501.00 |
| Hawkeye Fire and Safety | Fire Department | $ 46.50 |
| Hawkins | Water Treatment | $ 589.50 |
| Heiman Fire Equipment | Fire Department Equipment | $ 1,227.80 |
| Interstate All Battery | Fire Department | $ 267.45 |
| Iowa One Call | Location Services | $ 40.50 |
| IPERS | Pension Payment | $ 2,979.81 |
| JD Financial | Roads Supplies | $ 57.80 |
| Keystone | Testing | $ 1,322.65 |
| Our Town Marketplace | Newsletter | $ 37.36 |
| Linn County REC | Utilities | $ 530.78 |
| Metering and Technology | New Water Meters | $ 2,509.74 |
| Register Media | Publishing Expense | $ 267.27 |
| Staples | Fire Department Supplies | $ 281.99 |
| Staples | Office Supplies | $ 61.17 |
| The Sled Shed | Road and Park Supplies | $ 715.37 |
| U. S. Cellular | Telephone Expense | $ 128.56 |
| Wellmark | Health Insurance | $ 1,803.01 |
| **Library** |  |  |
| Cathy Becker | Wages | $ 1,131.06 |
| Vicki Meyers | Wages | $ 175.02 |
| Chase | Software | $ 49.99 |
| Chase | Postage | $ 5.17 |
| Chase | Books | $ 786.96 |
| D P Properties | Cleaning Services | $ 240.00 |
| Wellmark | Health Insurance | $ 861.06 |

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| Fund | Received | Disbursed |
| General | $ 37,971.71 | $ 64,942.32 |
| Road Use Tax | $ - | $ 6,255.18 |
| Employee Benefits | $ 1,863.00 | $ 2,523.36 |
| Local Option Sales Tax | $ - | $ - |
| Tax Increment Financing | $ 20,998.12 | $ - |
| Debt Service | $ - | $ - |
| Water | $ 20,585.93 | $ 16,257.75 |
| Sewer | $ 33,061.70 | $ 19,682.59 |
| Total | $ 114,480.46 | $ 109,661.20 |

The council reviewed the engineers report. The lift station has been graded and seeded. The Areo-mod is up and running in the Waste Water Treatment Plant. Water pressure was also talked about at length. The is looking at the options to address water pressure complaints in the Ridgeview development. The water mains are now looped and the city has increased the height of the water in the tower. Both should have a positive impact on the water pressure in the city. The city also has many projects in the older sections of the city as well. Some sections need 4” mains replaced with larger mains, and some aging sewer lines. The city is trying to take all of the projects into consideration to benefit the whole city.

Hearther made a motion to approve Pay Request #16 from WRH, Inc for the Waste Water Treatment Plant Improvements Project. Herman made a second. Ayes: Herman, Haerther, King, and Harbach. Nay: None. Motion carried.

The council heard an update from Atkins Public works. Damon and Tomilson have a lot of training coming up for the Waste Water Treatment Plant.

Herman made a motion to tale the valve in the Water Treatment Plant until we have more information to review. The motion was seconded by Herman. Ayes: Herman, Haerther, King, and Harbach. Nay: None. Motion carried.

The council discussed changing the definition of pet owner to extend to anyone that is feeding the animals. This will be addresses in the city codification.

The council updated the public on the billing and meter installation on the non profits in the city.

The council reviewed and will send it notes and comments to Wilson on codification changes they would like to see happen. Wilson handed them more sections of city code to be reviewing.

The Council took a rollcall vote in open session to adjourn to a closed session regarding present or imminent litigation as permitted under Section 21.5(1)(c) of the Code of Iowa. Ayes: Herman, Haerther, King, and Harbach. Nay: None. Motion carried.

Hearther made a motion to come out of closed session. The motion was seconded by King. A rollcall vote was taken to come out of closed session. Ayes: Herman, Haerther, King, and Harbach. Nay: None. Motion carried.

Herman made a motion to approve the new City of Atkins Closed Meeting Policy. The motion was seconded by Harbach. Ayes: Herman, Haerther, King, and Harbach. Nay: None. Motion carried.

In other business the council was asked about a parks and recreation board. The city does not have and official board set up at this time but is looking into setting one up. There is an independent recreation board that anyone can volunteer for. Harbach brought up doing a potential market study that could be used to help businesses that may be looking at Atkins. The study and cost will be discussed at the next meeting. Damon was also asked to look at the walking trail to see what maintenance needs need to addressed.

King made a motion to adjourn the meeting and this was seconded by Harbach. Ayes: Herman, Haerther, King, and Harbach. Nay: None. Motion carried. The next regular council meeting will be on Monday, October 2nd, 2017 at City Hall, 480 3rd Avenue, starting at 7:30 PM.

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Mayor Kevin Korsmo

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amber Bell, City Clerk/ Treasurer