April 3rd, 2017 Atkins, Iowa

Council met in regular session. Members present were: Mayor Kevin Korsmo (arrived later in the meeting), Diane Herman, Nathan Shepard, Tim Harbach and Frank King. Absent: Rodney Haerther. Mayor pro tem Harbach called the meeting to order at 7:30 pm. Also, present: Amber Bell City Clerk, DaShawn Wilson Deputy Clerk, Todd Damon, Dan Rammelsberg Atkins Fire Department, Dick Lange, Doug Woltemath, and Andy Shifflett from True North. Dan Rammelsberg from Atkins Volunteer Fire Department.

Herman made a motion to approve the consent agenda including the Minutes of March 20th, 2017 and list of bills for approval. The motion was seconded by King. Ayes: Herman, Shepard, King, and Harbach. Nay: None. Motion carried.

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| **Bills Approved April 3rd 2017** |
| Amber Bell | Wages |  $ 1,629.52  |
| Todd Damon | Wages  |  $ 1,664.59  |
| Jarod Tomlinson | Wages |  $ 1,201.74  |
| Da Shawn Wilson | Wages |  $ 789.45  |
| Tim Harbach | Wages |  $ 250.00  |
| Diane Herman | Wages |  $ 300.00  |
| Rodney Haerther | Wages |  $ 300.00  |
| Frank King | Wages |  $ 300.00  |
| Nathan Shepard | Wages |  $ 300.00  |
| Kevin Korsmo | Wages |  $ 875.00  |
| Access Systems | Sonic Firewall Appliance |  $ 787.84  |
| Alliant Energy | Utilities Fire |  $ 116.80  |
| Alliant Energy | Utilities |  $ 1,780.73  |
| Amber Bell | Health Insurance |  $ 305.85  |
| Atkins American Legion Auxiliary | Firemen's Dinner |  $ 683.00  |
| Atkins Lumber | Fork Rental |  $ 40.00  |
| Atkins Lumber | Park/Road Supplies |  $ 127.85  |
| Atkins Lumber | Fire Department |  $ 29.84  |
| Atkins Telephone  | Telephone Expense |  $ 277.43  |
| Atkins Telephone  | Telephone Expense Fire Department |  $ 152.32  |
| Benton County Solid Waste | Gate Fees |  $ 397.00  |
| Department of Natural Resources  | WWTP Discharge Permit #2 five year renewal |  $ 700.00  |
| Furler Utility Service | Water Treatment |  $ 465.00  |
| Hawkins | Water Treatment |  $ 1,589.91  |
| L.B. Anderson | Municipality Insurance Annual Premium |  $ 36,675.00  |
| LL Pelling | 5 Bags for UPM for Roads |  $ 65.00  |
| Marco  | Copier services |  $ 160.00  |
| Menards | 30 Amp 2 Pole Breaker |  $ 14.98  |
| Poweshiek Water Association | Sewer Utilities |  $ 41.25  |
| Roto Rooter | Cleaned tile line, Televised tile line |  $ 580.00  |
| Snyder & Associates | Ridgeview, Water Dept, Storm Sewers |  $ 2,945.00  |
| Snyder & Associates | Wastewater Treatment Plant |  $ 9,128.19  |
| The Depot Express | Vehicle Operations |  $ 292.03  |
| Van Meter | Park/Road Supplies |  $ 99.07  |
| **Library** |   |   |
| Cathy Becker | Wages |  $ 1,075.08  |
| Vicki Meyers | Wages |  $ 174.14  |
| DP Properties | Cleaning Services |  $ 240.00  |
| Micro Marketing | Audio Video |  $ 39.99  |
| Atkins Telephone  | Telephone Expense library |  $ 65.55  |

The council started by discussing codification. The council has been reviewing the first five chapters of the city code, most of this section is the same as state code. No recommendations were made to change these sections. The council will start review the next sections of city code. The next sections of the city code of ordinances. The council briefly discuss the role of a code enforcement officer but no action was taken.

The council heard and discussed a presentation from Andrew Shifflett from True North. The presentation was on risk management and the cities insurance coverage.

The council discussed the progress on the restrooms at the soccer fields with Dick Lange. The restrooms are coming along smoothly and will soon need to be hooked up to the city sewer system. The council discussed the planning of the sewer line to the restrooms. The city is gathering bids for this project. The hope is to have the restrooms completed in May.

Damon opened a discussion with the council about some quotes that he gathered to paint center lines on Parkridge Rd. King made the motion to accept the LL Pelling quote. Ayes: Herman, Shepard, King, and Harbach. Nay: None. Motion carried.

The council discussed the ditches in the Circleview area. Some of the ditches are filling in and not draining as well as they should. Many needs to be dug out again, but not everyone will want the ditch in front of their house dug up. The city will assess this more closely and determine which ditches will need to be addressed and make a schedule to address these. This city is aware that there are also concerns with some of the swales in the Ridgeview addition. Some of the issues is all the new construction that is affecting them.

Damon stated the Jarrod from Atkins Public Works will be starting a class on water distribution.

Damon also brought up a question from a resident. Last year there was a watermain break and this city had to replace a resident’s planter box, and dirt. The resident stated that the dirt was not potting soil, and will create a lot of weeds. The resident was seeking the soil replaced with potting soil. At this time, the city is not looking to replace the soil.

Damon also thanked the council for allowing the purchase of a welder. Damon stated that with the number of repairs they have already done, they saved about ½ of the cost of the welder. He predicts that the welder will help save even more money in the future by not having to hire outside companies to do repairs.

The council talked about some complaints from residents about the St. Stephen's Lutheran Church bells ringing for so long. A call was made to the church and they corrected the issue right away. A tape had malfunctioned and caused the bells to keep ringing. The council thanked the Church for correcting the issue right away.

Bell updated the council on the FY 16 Audit. The audit is in progress and has not been released yet.

In other business Rammelsberg shared that April 24th will not work for a fire department budget workshop. He stated that May 22nd would work. He will give the council updates as he has them. King also brought up the possibility of increasing the building permit fees on new homes. The council will research this with the surrounding areas and discuss further. Shepard also mentioned that the WIFI for the library still needs to be turned off at night.

Also the fireman’s picnic will be April 30th, 2017.

Harbach made a motion to adjourn the meeting and this was seconded by Herman. Ayes: Herman, Shepard, King, and Harbach. Nay: None. Motion carried. The next regular council meeting will be on Monday, April 17th, 2017 at City Hall, 480 3rd Avenue, starting at 7:30 PM.

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Mayor Kevin Korsmo

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amber Bell, City Clerk/ Treasurer