March 20th, 2017 Atkins, Iowa

Council met in regular session. Members present were: Mayor Kevin Korsmo, Diane Herman, Rodney Haerther, Nathan Shepard, Tim Harbach and Frank King. Absent: None. Mayor Korsmo called the meeting to order at 7:30 pm. Also, present: Amber Bell City Clerk, Todd Damon, Dan Rammelsberg Atkins Fire Department, Nick Eisenbacher from Snyder and Associates, Ron Tippet from Benton County Sheriff’s Office and Doug Anderson from EMC Insurance. Lane LeBahn from Advanced Systems.

Herman made a motion to approve the consent agenda including the Minutes of March 6th, 2017 and list of bills for approval. The motion was seconded by Harbach. Ayes: Herman, Shepard, King, Harbach and Haerther. Nay: None. Motion carried.

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| **Bills Approved March 20th 2017** |
| Amber Bell | Wages |  $ 1,629.52  |
| Todd Damon | Wages + comp time  |  $ 2,481.01  |
| Jarod Tomlinson | Wages |  $ 1,201.74  |
| Da Shawn Wilson | Wages |  $ 944.49  |
| Jerry Michael | Wages |  $ 1,120.41  |
| Luke Maloney | Wages |  $ 625.13  |
| Access Systems | IT Services two months |  $ 544.34  |
| Chase  | Postage |  $ 455.04  |
| Chase  | Operations Supplies |  $ 101.13  |
| Collins Community Credit Union | H S A Deposits for Health Insurance |  $ 1,250.00  |
| Feld Fire | Fire Department |  $ 681.00  |
| G & H Electric | Park and water plant light fixtures |  $ 515.78  |
| Global Industrial | Cleaning Supplies |  $ 187.52  |
| Global Filter | Filters for Water Department |  $ 545.25  |
| Hach | Water Treatment |  $ 41.70  |
| Hach | Water Treatment |  $ 148.36  |
| Hawkins | Water Treatment |  $ 3,791.39  |
| Iowa One Call  | Location Services |  $ 20.70  |
| Keystone | Water and Wastewater Testing |  $ 838.43  |
| Marengo Publishing | Publishing Expense |  $ 285.69  |
| Metlife | Insurance |  $ 58.22  |
| MidAmerican | Utilities |  $ 703.62  |
| Personal Concepts | Office Supplies |  $ 184.00  |
| Rapid Reproductions, Inc | Water Department |  $ 10.81  |
| Wellmark | Health Insurance |  $ 1,803.01  |
| Veridian | Fire Department |  $ 1,250.00  |
| US Cellular | Telephone Expense |  $ 121.95  |
| **Library** |   |   |
| Cathy Becker | Wages |  $ 1,089.48  |
| Vicki Meyers | Wages |  $ 169.63  |
| Chase  | Postage |  $ 27.67  |
| Chase  | Books |  $ 810.60  |
| Collins Community Credit Union | H S A Deposits for Health Insurance |  $ 1,250.00  |
| David Duball | wages |  $ 50.75  |
| D P Properties | Cleaning Service |  $ 240.00  |
| Golden Horse Ltd | Books |  $ 13.83  |
| Metlife | Insurance |  $ 15.28  |
| Micro Marketing | Audio Video |  $ 41.00  |
| MidAmerican | Utilities |  $ 199.50  |
| Wellmark | Health Insurance |  $ 861.00  |

The council reviewed the engineers report. Eisenbacher gave the council updates on how the Waste Water Treatment Plant was coming along. So far, the building has gone as planned. Eisenbacher updated the council on an issue with one of the foundations that is being corrected and some panels that are being returned to the manufacture. These issues should not impact the cost to the city.

The council reviewed Pay request # 10 from WRH. Haerther made a motion to approve the pay request. Shepard seconded the motion. Ayes: Herman, Shepard, King, Harbach and Haerther. Nay: None. Motion carried.

The council heard and discussed a presentation from Advanced Systems. LeBahn presented a product that could organize city code, ordinances and resolutions, and make them searchable. The product could also be used to store reports and other documents. The council reviewed a quote that was provided.

The council reviewed and discussed a new insurance quote from Anderson. After a discussion Harbach motioned to approve Quote # 3 and to have a 2-million-dollar Umbrella policy with a $500.00 deductible. Shepard seconded the motion. Ayes: Herman, Shepard, King, Harbach and Haerther. Nay: None. Motion carried.

Tippet discussed some changes that the sheriff’s office is making with the council. The council shared some concerns with Tippet about things happening in Atkins. The council invited the sheriff to attend council meetings on a more regular basis.

The council discussed the restrooms at the Soccer fields. The building is coming along quickly. The council discussed the timeline and budget for hooking up water and sewer to the building. The city wants to get them up and working as soon as possible.

The council discussed city employee cell phones and got some updated pictures of the Waste Water Treatment Plant from Damon. Damon also discussed a couple of purchases that he would like to make for the city. Shepard made a motion to add another phone to the existing contract. The motion was seconded by King. Ayes: Herman, Shepard, King, Harbach and Haerther. Nay: None. Motion carried.

Harbach made a motion to approve the renewal of the liquor license for The Depot Express. Herman seconded the motion. Ayes: Herman, Shepard, King, Harbach and Haerther. Nay: None. Motion carried.

Shepard motion the set the date for a Public Hearing on a Budget Amendment for FY 17 for April 17th, 2017. King seconded the motion. Ayes: Herman, Shepard, King, Harbach and Haerther. Nay: None. Motion carried.

Harbach made a motion to set the date for a Public Hearing on the Budget FY 18 for April 17th, 2017. The motion was seconded by King. Ayes: Herman, Shepard, King, Harbach and Haerther. Nay: None. Motion carried.

The council discussed the first few chapters of the Code of Ordinances. They will independently review and bring any recommendations for changes to the next meeting.

Korsmo opened the meeting for other business. Rammelsberg discussed with the council about a budget workshop for fire departments. He council set a tentative date for April 24th for this training. Rammelsberg will check to make sure this date works for all parties. Herman wanted to Thank the Atkins Volunteer Fire Department for all that they do and for coming to the Fireman’s Dinner.

Shepard made a motion to adjourn the meeting and this was seconded by Harbach. Ayes: Herman, King, Shepard, Harbach and Haerther. Nay: None. Motion carried. The next regular council meeting will be on Monday, April 3rd, 2017 at City Hall, 480 3rd Avenue, starting at 7:30 PM.

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Mayor Kevin Korsmo

ATTEST: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amber Bell, City Clerk/ Treasurer