

June 16, 2014

Atkins, Iowa

Council met in regular session. Members present were: Kevin Korsmo, Diane Herman, Tim Harbach, Connie Drahos, and Weston Bishop. Mayor Becker called the meeting to order at 7:30pm. Also present: Melissa Rammelsberg, Deputy City Clerk; Heather David, Deputy Clerk; Lindsay Beaman, City Engineering; Dave Duball, City Public Works Department; Cathy Becker, Library Director; Todd Damon, City Public Works Department; Jesse & Heather Hinegardner; Andy Jones; and Dan Rammelsberg.

Drahos made a motion, second by Harbach, to approve the Consent Agenda with addition of Benton Development Group Update, which consisted of the minutes from June 2<sup>nd</sup> and list of bills for approval. Ayes: Bishop, Drahos, Herman, Harbach, and Korsmo. Nay: None. Motion carried.

Bills approved:

Allen, Vernon & Hoskins, PLC	Legal Services	\$12.39
Alliant Energy	Electric Utility	4,779.39
Benton County Engineer	Sanitary Landfill Fee (Q4)	13,360.00
Breeden Tree Service	Tree Removal at corner 2 <sup>nd</sup> Ave & 1 <sup>st</sup> St	703.00
Chase Card	Water Mailings (Bills & Meter Replacement)	719.44
“ “	City Hall – office supplies	204.72
“ “	Road – Tire Repair & Fuel	434.31
“ “	Software – virus scan & backup storage	104.73
Data Technologies	Backup storage setup for Ledger	50.00
D. J. C-Stores	Fuel- Road	198.79
Payroll	Wages	9,138.16
Mayor & Council	Wages	2,026.56
G&H Electric	Sewer Plant Repair	90.00
Global Filters	Filter shipping	20.00
Hach	Water Treatment Supplies	179.87
Hawkins	Water Treatment Supplies	2,968.36
Heiman	Fire Dept – Fire Gear	3,000.00
Iowa One Call	Locates	24.30
IRS	Federal Tax Deposit	2,067.25
IPERS	Deposit	3,500.92
Keystone Laboratories	Water Testing	226.32
Linn County REC	Utilities – Sewer Plant	814.61
MPC Newspapers	Publications	867.96
MidAmerican Energy	Natural Gas Service	208.78
Schimberg Co	Water Meter Supplies	154.31
True North	Health & Disability Insurance	1,465.77
U S Cellular	Cell Phones	153.79
“ “	Fire Dept Cell Phone	10.00
USPS	First Class Mailing Permit Renewal	220.00
Waste Management	Recycling pick-up	3,553.06

Library bills:

Payroll	Wages	\$1,108.12
Alliant Energy	Electric Utility	428.81
Chase Card	Books	337.67
“ “	Office Supplies & Postage	87.06
DP Properties LLC	Janitorial	120.00
MidAmerican Energy	Natural Gas Service	79.66
Pam Duball	Summer Reading Program Materials	64.53

Andy Jones, the Atkins representative on the Benton Development Group (BDG), shared an update on that group's efforts. Due to County funding cut backs, the BDG is raising funds through private donations. Jones asked for feedback from the Council, and shared that BDG has a grant to work on a Benton County website to highlight each community. Jones advised that we will give the Council regular updates on BDG progress.

The Council considered the third and final reading of Ordinance # 194 which would raise water rates from \$4.60 per 1,000 gallon to \$5.90 per 1,000 effective July 1, 2014. Korsmo moved to approve the second reading. Second was made by Harbach. Ayes: Bishop, Drahos, Herman, Harbach, and Korsmo. Nay: None. Motion carried.

The Council considered the third and final reading of Ordinance # 195 which would raise sewer rates from 50% of the water rate to 80% of the water rate effective July 1, 2014. Harbach made a motion, second by Korsmo, to approve the second reading. Ayes: Bishop, Drahos, Herman, Harbach, and Korsmo. Nay: None. Motion carried.

Korsmo made a motion to approve Resolution #588, a resolution to set wages for Deputy Clerk, with a second by Herman. Ayes: Bishop, Drahos, Herman, Harbach, and Korsmo. Nay: None. Motion carried.

Korsmo made a motion to approve Resolution #589, a resolution to authorize signature on accounts for the Deputy Clerk, with a second by Herman. Ayes: Bishop, Drahos, Herman, Harbach, and Korsmo. Nay: None. Motion carried.

Drahos made a motion to approve Resolution #590, a resolution to authorize signature for Deputy Clerk on ACH transmittal, with a second by Herman. Ayes: Bishop, Drahos, Herman, Harbach, and Korsmo. Nay: None. Motion carried.

Residents, Jesse and Heather Hinegardner, shared about a business they would like to start in Atkins to farm raise shrimp. Hinegardner advised that the city water is nearly perfect for their business. Currently a site for the business has not been defined, and want to proactively work with the Council. Deputy City Clerk will coordinate with Planning & Zoning and Hinegardners to move forward.

Resident and Assistant Fire Chief, Dan Rammelsberg, discussed with the Council about four antennas that are mounted on the old water tower that are no longer in use. Three of the antennas has been installed by the County for public safety communication many years ago, but due to upgrades in the radio systems were decommissioned several years ago. Rammelsberg shared observations that some of the wires had detached and were hanging loosely. Rammelsberg expressed concerns about the equipment coming loose and falling, and requested permission to reach out to the County Sheriff's Office to see if they would help with the costs to remove the antennas. Council agreed for Rammelsberg work with the Sheriff's Office.

Cathy Becker shared that the Library Board recommends increasing the Library hours by 5 hours per week. The Library Hours would be Monday, Tuesday, Thursday from 9am to 12pm and 1pm to 6pm, Wednesdays from 1pm to 6pm in the summer, and 1pm to 7pm in the fall, winter and spring, Fridays from 1pm to 6pm, and Saturdays from 9am to 12pm. These changes would increase Becker's hours from 35 hours per week to 38 hours per week, and Vicky Myers, Assistant Librarian, from 5 hours per week to 10 hours per week. Korsmo made a motion to follow the recommendation of the Library Board to change Becker's hours from 35 to 38 hours per week, and increase Myer's hours from 5 to 10 hours per week, effective July 1, 2014. Second was made by Harbach. Ayes: Bishop, Drahos, Herman, Harbach, and Korsmo. Nay: None. Motion carried.

Council discussed wages for the 2014-2015 fiscal year. Council heard a recommendation from the Library Board for the Library Staff as shared by Cathy Becker. Harbach made a motion to approve a \$1 per hour raise for Vicky Myers, Assistant Librarian, and include in the approval of Resolution #593, seconded by Korsmo. Ayes: Bishop, Drahos, Herman, Harbach, and Korsmo. Nay: None. Motion carried. Drahos made a motion to approve Resolution # 593, a resolution that would grant a raise increase of 3% to three full time employees: Cathy Becker, Library Director-\$18.10 per hour; Todd Damon, Public Works- \$24.57 per hour; and Mike Jennings, Director of Public Works-\$58,029.21.00 annually, and grant a \$1 per hour raise for Vicky Myers, Assistant Librarian. Second was made by Harbach. Ayes: Bishop, Drahos, Herman, Harbach, and Korsmo. Nay: None. Resolution was approved.

Motion was made by Korsmo, second by Herman, to approve the cigarette permit effective July 1, 2014 for The Depot Express, 188 Parkridge Road. Ayes: Drahos, Harbach, and Korsmo. Nay: None. Absent: Herman. Motion carried.

Herman made a motion to approve Resolution #594, a resolution to release the city park to the Atkins Community Club for Watermelon Days, with a second by Korsmo. Ayes: Bishop, Drahos, Herman, Harbach, and Korsmo. Nay: None. Resolution was approved.

Council discussed the condition of the property at 74 2<sup>nd</sup> Avenue. Deputy City Clerk shared suggestion from the City Building Inspector to begin process to condemn the property. Council raised questions about cost and ownership through that process. Korsmo made a motion to move forward to understand the cost of condemning the property and who will own it when condemning is complete, seconded by Herman. Ayes: Drahos, Harbach, and Korsmo. Nay: None. Absent: Herman. Motion carried.

Council discussed the decision they made at the prior meeting for reimbursement for culvert and ditch repair. Agreed that prior decisions to help financially with updates were led by special circumstances, and Council will need to continue to review each situation for decision.

Lindsay Beaman with Snyder & Associates shared she has the contract and insurance with Ricklefs for the Cardinal Avenue and 33<sup>rd</sup> & Parkridge Realignment for approval. Korsmo made a motion to sign the contracts, with a second by Herman. Ayes: Drahos, Harbach, and Korsmo. Nay: None. Absent: Herman. Motion carried.

Harbach made a motion to approve Resolution # 592, a resolution approving contract and performance and/or payment bonds for the 71st Street & Parkridge Road Intersection Realignment and Cardinal Ave Extension, with a second by Herman. Ayes: Bishop, Drahos, Herman, Harbach, and Korsmo. Nay: None. Resolution was approved.

Deputy City Clerk shared that MATCH grant request for proposals are due this week, and on target to meet deadline. Korsmo expressed concerns with the golf cart ordinance not being follow by some residents.

On motion by Harbach, second by Drahos, voted to adjourn. Ayes: Bishop, Drahos, Herman, Harbach, and Korsmo. Nay: None. Motion carried. The next regular council meeting will be on Monday, July 7, 2014 at City Hall, 480 3<sup>rd</sup> Avenue, starting at 7:30 PM.

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David Becker, Mayor

ATTEST: \_\_\_\_\_  
Melissa Rammelsberg,  
Deputy City Clerk